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Those sections not defined, refer to Human Resou Reference Guide. Dates must be entered in MM/DD/YY format Enter changes in white section of Personnel Action Form (PAF). For Name Change and other personal information, use Personal Data Form (PDF) Card Completion information Action **Completion Card** Action **Completion Card** Number Number 01 Initial Employment, A1, B1, C1, C2, C3, -D, -E, -F 07 Job Reclassification, A1, C2, C3, -D 02 Leave of Absence (LOA) With pay, A1, C1, C2, -F 08 Demotion, Al, C2, -D, -E, -F, -2, C4 03 Leave of Absence Without pay, A1, C1, C2 09 Salary/Job Assignment Change/Dept. Transfer, A1, C3, -D, -E, -F, C4 Company/Org Transfer, A1, C1, C2, C3
Other Data Change (see HR Reference Guide) Return from Leave of Absence, A1, C1, C2, -F 10 04 0.5 Separation, A1, C1, C2, -D 11 Promotion, A1, C2, C3, -D, -F, C4 12 Data Correction (see HR Reference Guide) STATUS INFORMATION (SCREEN 003) Status Effective Date Cont. Serv/Emp. Date Status MM/DD/YY - Date the employee began MM/DD/YY - Effective date of the employee's L - Leave of Absence without pay current employment status. The date is either continuous employment. P - Leave of Absence with full or partial pay a leave begin date, separation date, or the - Terminated date the individual last returned to active Separation Reason 01 - Position Discontinued 40 - Accepted New Job (Competitor) LOA Return Date MM/YY Month/Year the employee 41 - Accepted New Job (Non-Competitor) 02 - Layoff 04 - Completion of Contract 44 - Personal Reasons is expected to return from leave of 45 - Quit Without Notice 06 - Reorganization/Surplus absence C107 - Leave of Absence Expiration 46 - Relocation 47 - Returned to School 21 - Termination - Other 22 - Unsatisfactory Performance 48 - Dissatisfied w/Working Conditions 23 - Misconduct/Violation of Rules 50 - Organization Transfer 30 - Normal Retirement 62 - Other Medical 31 Early Retirement 70 - Military 80 - Death Leave of Absence (LOA) Reason Regular/Temporary Full-Time/Part-Time F - Full-Time 06 - Family Obligations 11 - STD Insurance R - Regular 02 - Military 12 - LTD Employee .07 - Education 08 - Layoffi With Pay 03 - New Child Care - Temporary P - Part-Time 13 - LTD Insurance 04 - Personal 14 - Layoff without pay 05 - Illness 10 - STD Employee Benefit Code Type P - Active Regular Full-Time and "P" status eligible for Non-Qualified Plans only Blank - Active Regular Full-Time E Exempl N - Non-Exempt eligible for all Enron Benefits T - All Part-Time and Temporaries eligible for Qualified Plans X - Not-eligible for any Enron Benefits E - Active Regular Full-Time and "L" status eligible for Retirement Only only if requirements met. **Drug Test Indicator C3** N - Not covered by DOT regulations: P - Pipeline covered employee T - Motor carrier covered employee (truck driver) JOB ASSIGNMENT INFORMATION (SCREEN 004) Time Report Dept/Emp. Time Report Rate Code Pay Cycle D - Department P - Positive Time Reporting P - Pay Period Amount - Semi Monthly E - Exception time reporting - Employee H - Hourly WI - Weekly M1 - Monthly (Expatriates) M2 - Monthly (Special Retirees) - No Time Report (ESP Users) B1 - Bi-Weekly Shift Indicator LE - EOC Rotating 8-Hour Shift LT - EOC 12-Hour Shift Blank - Non Shift TH - EOC 10-Hour Shift : GO - EOC Offshore Shift - EOC 12-Hour Shift GE - EOC Rotating 8-Hour Shift GT - EOC 12-Hour Shift DR - Incentive Truck Drivers JOB PERFORMANCE INFORMATION (SCREEN 009) EC36936A0010086 Increase Type - Skill Block Verification M - Merit V - Developmental O - Other

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- Cost of Living

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Those sections not defined, refer to Human Resou Reference Guide. Dates must be entered in MM/DD/YY format. Enter changes in white section of Personnel Action Form (PAF). For Name Change and other personal information, use Personal Data Form (PDF). Cord Completion information **Completion Card** Action Action Completion Card Number Number Initial Employment, A1, B1, C1, C2, C3, -D, -E, -F Leave of Absence (LOA) With pay, A1, C1, C2, -F Leave of Absence Without pay, A1, C1, C2 01 07 Job Reclassification, A1, C2, C3, -D Remotion, Al., C2, -D, 'E, -F, -2, C4 Salary Hob Assignment Change/Dept. Transfer, A1, C3, -D, -E, -F, C4 02 08 03 09 Company/Org Transfer, A1, C1, C2, C3 Other Data Charge (see HR Reference Guide) Data Correction (see HR Reference Guide) 04 Return from Leave of Absence, A1, C1, C2, -F 10 05 Separation, A1, C1, C2, -D 11 06 Promotion, A1, C2, C3, -D, -F, C4 12 STATUS INFORMATION (SCREEN 003) Status Status Effective Date Cont. Serv/Emp. Date A - Active MM/DD/YY - Effective date of the employee's MM/DD/YY - Date the employee began L - Leave of Absence without pay current employment status. The date is either continuous employment. P - Leave of Absence with full or partial pay a leave begin date, separation date, or the T - Terminated date the individual last returned to active status. Separation Reason 01 - Position Discontinued 40 - Accepted New Job (Competitor) LOA Return Date 41 - Accepted New Job (Non-Competitor) MM/YY-Math/Year the employee 02 - Layoff 04 - Completion of Contract 44 - Personal Reasons is expected to return from leave of 45 - Quit Without Notice 06 - Reorganization/Surplus absence C1 07 - Leave of Absence Expiration 46 - Relocation 21 - Termination - Other 47 - Returned to School 22 - Unsatisfactory Performance 48 - Dissatisfied w/Working Conditions 23 - Misconduct/Violation of Rules 50 - Organization Transfer 30 - Normal Retirement 62 - Other Medical 31 - Early Retirement 70 - Military 80 - Death Leave of Absence (LOA) Reason Regular/Temporary Full-Time/Part-Time 06 - Family Obligations 07 - Education 11 - STD Insurance R - Regular 02 - Military F - Full Time 12 - LTD Employee 03 - New Child Care T - Temporary P - Part-Time 08 - Layoff With Pay 10 - STD Employee 13 - LTD Insurance 04 - Personal 05 - Illness 14 - Layoff without pay Benefit Code Type E - Exempt Blank - Active Regular Full-Time P - Active Regular Full-Time N Non-Exempt eligible for all Enron Benefits and "P" status eligible for Non-Qualified Plans only C2 T - All Part-Time and Temporaries eligible for Qualified Plans X - Not eligible for any Enron Benefits E - Active Regular Full-Time only if requirements met. and "L" status eligible for Retirement Only **Drug Test Indicator** C3 N - Not covered by DOT regulations P - Pipeline covered employee T - Motor carrier covered employee (truck driver) JOB ASSIGNMENT INFORMATION (SCREEN 004) Rate Code Dept/Emp. Time Report Pay Cycle Time Report S1 - Semi Monthly P - Positive Time Reporting P - Pay Period Amount D - Department W1 - Weekly H - Hourly E - Exception time reporting E - Employee N - No Time Report M1 - Monthly (Expatriates) (ESP Users) - Monthly (Special Retirees) M2 - Bi-Weekly Shift Indicator Blank - Non Shift TH - EOC 10-Hour Shift GO - EOC Offshore Shift LE - EOC Rotating 8-Hour Shift -F - EOC 12-Hour Shift GE - EOC Rotating 8-Hour Shift GT - EOC 12-Hour Shift LT - EOC 12-Hour Shift DR - Incentive Truck Drivers EC36936A0010090 JOB PERFORMANCE INFORMATION (SCREEN 009) Increase Type M - Merit V - Developmental O - Other - Skill Block Verification - Step Rate H - Hierarchical Promotion - Failed Reverification P - Promotion C4 R - Rate Structure Temp. Upgrade Salary Decrease - Lump Merit

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Those sections not defined, refer to Human Resource `eference Guide.

Dates must be entered in MM/DD/YY format.

Enter changes in white section of Personnel Action Form (PAF).

For Name Change and other personal information, use Personal Data Form (PDF).

Card Completion information

Action Number	Completion Card	Action Number	Completion Card
01	Initial Employment, A1, B1, C1, C2, C3, -D, -E, -F	07	Job Reclassification, A1, C2, C3, -D
02	Leave of Absence (LOA) With pay, A1, C1, C2, -F	80	Demotion, A1, C2, -D, -E, -F, -2, C4
* <b>0</b> 3	Leave of Absence Without pay, A1, C1, C2	09	Salary/Job Assignment Change/Dept. Transfer, A1, C3, -D, -E, -F, C4
04	Return from Leave of Absence, A1, C1, C2, -F	10	Company/Org Transfer, A1, C1, C2, C3
05	Separation, A1, C1, C2, -D	11	Other Data Change (see HR Reference Guide)
06	Promotion, A1, C2, C3, -D, -F, C4	12	Data Correction (see HR Reference Guide)

#### STATUS INFORMATION (SCREEN 003)

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Status  A - Active L - Leave of Absence without pay P - Leave of Absence with full or partial pay T - Terminated status.	Status Effective Date MM/DD/YY - Effective date of the current employment status. The d a leave begin date, separation d date the individual last returned	ate is either late, or the	Cont. Serv/ MM/DD/YY continuous e	- Date the employee began
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23 - Misconduct/Violation of Rules 30 - Normal Retirement	40 - Accepted New Job (Compet 41 - Accepted New Job (Non-Co 44 - Personal Reasons 45 - Quit Without Notice 46 - Relocation 47 - Returned to School 48 - Dissatisfied w/Working Cond 50 - Organization Transfer 62 - Other Medical	empetitor)	LOA Return MM/YY-Mon is expected t absence	n Date th/Year the employee to return from leave of
31 - Early Retirement	70 - Militäry 80 - Death			
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#### JOB PERFORMANCE INFORMATION (SCREEN 009)

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H - Hierarchical Promotion

- Salary Decrease

Decrease

- Return from Salary

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F - Failed Reverification

- Lump Hierarchical Promotion

N - Lump Merit

Q - Lump Promotion

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P - Promotion

D - Demotion

R - Rate Structure

C - Cost of Living

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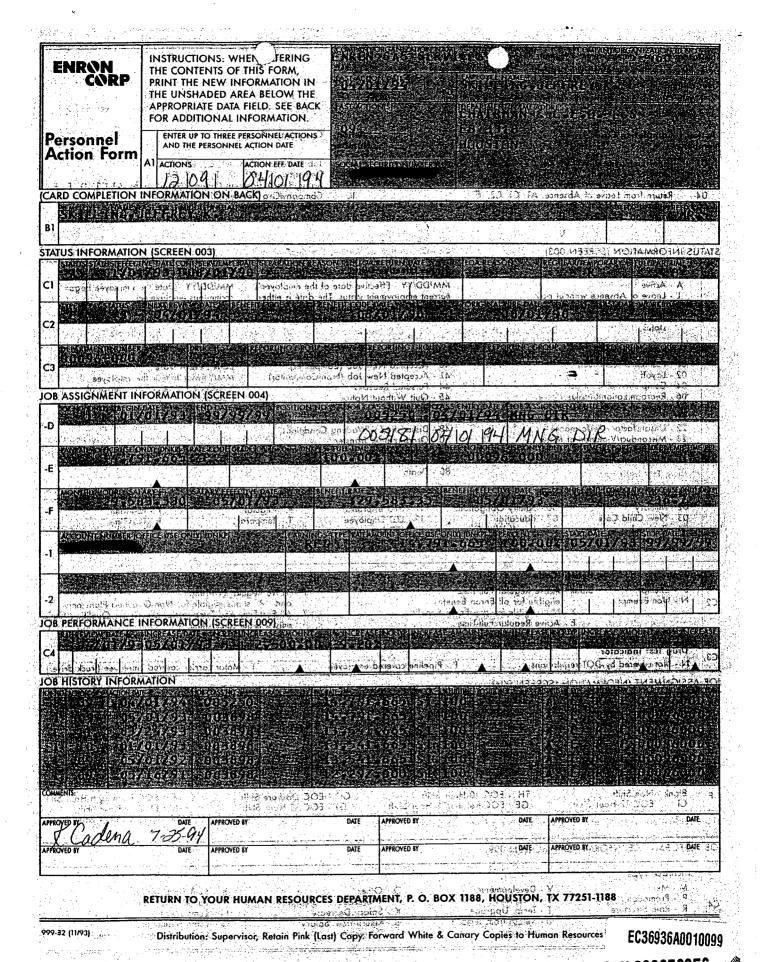
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03 Leave of Absence Without pay, A1, C1, C2		Salary/Job Assianme	pt_Change/Deat_Transfer_A1_C3DFF_C2
04 Return from Leave of Absence, A1, C1, C2, -F 05 Separation; A1, C1, C2, -D		Other Data Change	See HR Reference Guide)
06 Promotion, A1, C2, C3, -D, -F, C4	12		HR. Reference Guide).
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P - Leave of Absence with full or partial pay	a leave begin date, separat	ion judic, or me	continuous employment.
T - Terminated	date the individual last retur	rned to active	C2 1 1 132 LL 423 2 1
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01 - Position Discontinued	40 - Accepted New Job (Co	mpetitor) =	LOA Return Date
02 - Lavoff	41 - Accepted New Job (No	on-Competitor)	MM/YY-Month/Year the employee
04 - Completion of Contract	44 - Personal Reasons		s expeded to return from legve 2512 1 401
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22 - Unsatisfactory Performance	48 - Dissatisfied w/Working		
23 - Misconduct/Violation of Rules	_50 - Organization Transfer 62 - Other Medical	<mark>अस्तरम्</mark> गात्रस्य होत्रा चीत्राम् ।	PROOF START PRINCE PRINCE SERVICE CHIEF STAR WITH
30 - Normal Retirement 31 - Early Retirement	70 - Military		l hallse think
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X - Not eligible for any Enr E - Active Regular Full-Time	On Denema	only if require	And Temporaries eligible for Quelified Plans ICLE SER ORMANCE 1712 PROPERTY SERVICE MENTS MET THE COMMENT OF THE PROPERTY SERVICE SERVICES
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Company/Org Transfer, A1, C1, C2, C3
Other Data Change (see HR Reference Guide) Return from Leave of Absence, A1, C1, C2, -F Separation, A1, C1, C2, -D 10 05 11 Promotion, A1, C2, C3, -D, -F, C4 06 12 Data Correction (see HR Reference Guide) CONTROL OF THE STATE OF THE STA STATUS INFORMATION (SCREEN 003) Status Status Effective Date Cont. Serv/Emp. Date MM/DD/YY - Effective date of the employee's MM/DD/YY - Date the employee began current employment status. The date is either a leave begin date, separation date, or the L - Leave of Absence without pay continuous employment. P - Leave of Absence with full or partial pay T - Terminated date the individual last returned to active status. SAME SAMEONET Separation Reason 01 - Position Discontinued 40 - Accepted New Job (Competitor) LOA Return Date 02 - Layoff 41 - Accepted New Job (Non-Competitor) MM/YY-Month/Year the employee 04 - Completion of Contract 44 - Personal Reasons is expected to return from leave of 06 - Reorganization/Surplus 45 - Quit Without Notice absence CI - Leave of Absence Expiration 46 Relocation 47 - Returned to School 21 - Termination - Other 22 - Unsatisfactory Performance 48 - Dissatisfied w/Working Conditions 23 - Miscanduct/Violation of Rules 50 - Organization Transfer 30 - Normal Retirement 62 - Other Medical 31 - Early Retirement 70 - Military 80 - Death Leave of Absence (LOA) Reason Regular/Temporary Full-Time/Part-Time 02 - Military 06 - Family Obligations R - Regular 11 - STD Insurance 03 - New Child Care 07 - Education 12 - LTD Employee 04 - Personal 08 - Layoff With Pay 05 - Illness 10 - STD Employee T - Temporary P - Part-Time - 13 \* LTD Insurance 14 - Layoff without pay Benefit Code Type P - Active Regular Full-Time and "P" status eligible for Non-Qualified Plans only E - Exempt Blank - Active Regular Full-Time eligible for all Enron Benefits N - Non-Exempt `C2 T - All Part-Time and Temporaries eligible for Qualified Plans only, if requirements met. X - Not eligible for any Enron Benefits ... E - Active Regular Full-Time THE WINDS and "L" status eligible for Retirement Only **Drug Test Indicator** C3 N - Not covered by DOT regulations +-P - Pipeline covered employee T - Motor carrier covered employee (truck driver) JOB ASSIGNMENT INFORMATION (SCREEN 004) Pay Cycle Time Report Dept/Emp. Time Report Semi Monthly D - Department - Pay Period Amount P - Positive Time Reporting W1 - Weekly
M1 - Monthly (Expatriates)
M2 - Monthly (Special Retirees) H - Hourly E - Exception time reporting E Employee N - No Time Report (ESP Users) B1 - Bi-Weekly Shift Indicator TH - EOC 10-Hour Shift GO - EOC Offshore Shift GT - EOC 12-Hour Shift LE - EOC Rotating 8-Hour Shift LT - EOC 12-Hour Shift Blank - Non Shift CT - EOC 12-Hour Shift GE - EOC Rotating 8-Hour Shift DR - Incentive Truck Drivers JOB PERFORMANCE INFORMATION (SCREEN 009) EC36936A0010100 Increase Type M - Merit O - Other - Skill Block Verification Developmental - Promotion S - Step Rate H - Hierarchical Promotion - Failed Reverification C4 N - Lump Merit Q - Lump Promotion K - Salary Decrease R - Rate Structure T - Temp. Upgrade U Return from Temp. L - Return from Salary C - Cost of Living D - Demotion J. - Lump Hierarchical Promotion Upgrade. Decrease

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aference Guide.

Dates must be entered in MM/DD/YY format.

Enter changes in white section of Personnel Action Form (PAF).

For Name Change and other personal information, use Personal Data Form (PDF).

Card Completion information

Action Number	Completion Card	Action Number	Completion Card
01	Initial Employment, A1, B1, C1, C2, C3, -D, -E, -F	07	Job Reclassification, A1, C2, C3, -D
02	Leave of Absence (LOA) With pay, A1, C1, C2, -F	. 08	Demotion, A1, C2, -D, -E, -F, -2, C4
. 03	Leave of Absence Without pay, A1, C1, C2	09	Salary/Job Assignment Change/Dept. Transfer, A1, C3, -D, -E, -F, C4
04	Return from Leave of Absence, A1, C1, C2, -F	10	Company/Org Transfer, A1, C1, C2, C3
05	Separation, A1, C1, C2, -D	11	Other Data Change (see HR Reference Guide)
90	Promotion, A1, C2, C3, -D, -F, C4	12	Data Correction (see HR Reference Guide)
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	Status Effective Date	Cant. Serv/Emp. Date
<ul> <li>A - Active</li> <li>L - Leave of Absence without pay</li> <li>P - Leave of Absence with full or partial pay</li> <li>T - Terminated status.</li> </ul>	MM/DD/YY - Effective date of the employee's current employment status. The date is either a leave begin date, separation date, or the date the individual last returned to active	and the second of the second o
Separation Reason		$\mathcal{F}_{ij} = \{ (i,j) \mid i \in \mathcal{F}_{ij} \mid i \in \mathcal{F}_{ij} \} $
01 - Position Discontinued 02 - Layoff 04 - Completion of Contract 06 - Reorganization/Surplus 07 - Leave of Absence Expiration 21 - Termination - Other 22 - Unsatisfactory Performance 23 - Misconduct/Violation of Rules 30 - Normal Retirement 31 - Early Retirement	40 - Accepted New Job (Competitor) 41 - Accepted New Job (Non-Competitor) 44 - Personal Reasons 45 - Quit Without Notice 46 - Relocation 47 - Returned to School 48 - Dissatisfied w/Working Conditions 50 - Organization Transfer 62 - Other Medical 70 - Military 80 - Death	LOA Return Date MM/YY-Month/Year the employee is expected to return from leave of absence
Leave of Absence (LOA) Reason	Regular/	Temporary Full-Time/Part-Time
02 - Military 06 - Family Obligation 03 - New Child Care 07 - Education 04 - Personal 08 - Layoff With Pay 05 - Illness 10 - STD Employee	12 - LTD Employee T - Tempo 13 - LTD Insurance	år F - Full-Time orary P - Part-Time
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Drug Test Indicator	. 40	₩ ±
N - Not covered by DOT regulations	P - Pipeline covered employee	T - Motor carrier covered employee (truck drive
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Shift Indicator		

	Rate Code P - Pay Period Amount H - Hourly	Pay Cycle  S1 - Semi Monthly  W1 - Weekly  M1 - Monthly (Expatriates)  M2 - Monthly (Special Retirees)  B1 - Bi-Weekly		Time Report P - Positive Time Reporting E - Exception time reporting		D - Departs E - Employ N - No Tim	ree
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# JOB PERFORMANCE INFORMATION (SCREEN 009)

D - Demotion

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Those sections not defined, refer to Human R

s Reference Guide.

Dates must be entered in MM/DD/YY format.

Enter changes in white section of Personnel Action Form (PAF).

For Name Change and other personal information, use Personal Data Form (PDF).

Card Completion information

Action Number	Completion Card	Action Number	Completion Card
01 02 03 04 05 06	Initial Employment, A1, B1, C1, C2, C3, -D, -E, -F Leave of Absence (LOA) With pay, A1, C1, C2, -F Leave of Absence Without pay, A1, C1, C2 Return from Leave of Absence, A1, C1, C2, -F Separation, A1, C1, C2, -D Promotion, A1, C2, C3, -D, -F, C4	07 08 09 10 11	Job Reclassification, A1, C2, C3, -D Demotion, A1, C2, -D, -E, -F, -2, C4 Salary/Job Assignment Change/Dept. Transfer, A1, C3, -D, -E, -F, C4 Company/Org Transfer, A1, C1, C2, C3 Other Data Change (see HR Reference Guide) Data Correction (see HR Reference Guide)

STATUS INFORMATION (SCREEN 003)

A - Active				
<ul> <li>L - Leave of Absence without pay</li> <li>P - Leave of Absence with full or partial pay</li> <li>T - Terminated status.</li> </ul>	MM/DD/YY - Effective date of current employment status. To a leave begin date, separating date the individual last returns.	he date is either on date, or the	MM/DD/YY - D continuous emp	ate the employee began doyment.
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01 - Position Discontinued 02 - Layoff 04 - Completion of Contract 06 - Reorganization/Surplus 07 - Leave of Absence Expiration 21 - Termination - Other 22 - Unsatisfactory Performance	41 - Accepted New Job (No 44 - Personal Reasons 45 - Quit Without Notice 46 - Relocation 47 - Returned to School 48 - Dissatisfied w/Working	n-Competitor)		ate Year the employee return from leave of
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02 - Military 06 - Family Obligation 07 - Education 07 - Education 08 - Layoff With Pay 10 - STD Employee	12 - LTD Employee 13 - LTD Insurance	T - Temporo		F - Full-Time P - Part-Time
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Drug Test Indicator N - Not covered by DOT regulations	P - Pipeline covered employee	T -	Mator carrier co	vered employee (truck driver)
	status.  Separation Reason  01 - Position Discontinued  02 - Layoff  04 - Completion of Contract  06 - Reorganization/Surplus  07 - Leave of Absence Expiration  21 - Termination - Other  22 - Unsatisfactory Performance  23 - Miscondud/Violation of Rules  30 - Normal Retirement  31 - Early Retirement  Leave of Absence (LOA) Reason  02 - Military  03 - New Child Care  04 - Personal  05 - Illness  06 - Family Obligation  07 - Education  08 - Layoff With Pay  10 - STD Employee  Type  Benefit Code  E - Exempt  N - Non-Exempt  Blank - Active Regular Full-Time eligible for any En E - Active Regular Full-Time and "L" status eligible  Drug Test Indicator	Separation Reason  01 - Position Discontinued  02 - Layoff  04 - Campletian of Contract  05 - Reorganization/Surplus  06 - Reorganization/Surplus  07 - Leave of Absence Expiration  21 - Termination - Other  22 - Unsatisfactory Performance  23 - Misconduct/Violation of Rules  30 - Normal Retirement  31 - Early Retirement  31 - Early Retirement  42 - Other Medical  43 - 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# JOB PERFORMANCE INFORMATION (SCREEN 009)

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Those sections not defined, refer to Human Resc s Reference Guide. Dates must be entered in MM/DD/YY format. Enter changes in white section of Personnel Action Form (PAF). For Name Change and other personal information, use Personal Data Form (PDF). Card Completion information **Completion Card** Action Action **Completion Card** Number Number Initial Employment, A1, B1, C1, C2, C3, -D, -E, -F Leave of Absence (LOA) With pay, A1, C1, C2, -F Leave of Absence Without pay, A1, C1, C2 01 Job Reclassification, A1, C2, C3, -D
Demotion, A1, C2, -D, -E, -F, -2, C4
Salary/Job Assignment Change/Dept. Transfer, A1, C3, -D, -E, -F, C4
Company/Org Transfer, A1, C1, C2, C3
Other Data Change (see HR Reference Guide) 07 02 80 03 09 Return from Leave of Absence, A1, C1, C2, -F Separation, A1, C1, C2, -D 04 10 05 11 Promotion, A1, C2, C3, -D, -F, C4 06 12 Data Correction (see HR Reference Guide) STATUS INFORMATION (SCREEN 003) Status Status Effective Date Cont. Serv/Emp. Date A - Active MM/DD/YY - Date the employee began MM/DD/YY - Effective date of the employee's L - Leave of Absence without pay current employment status. The date is either continuous employment, - Leave of Absence with full or partial pay a leave begin date, separation date, or the T - Terminated date the individual last returned to active status Separation Reason 01 - Position Discontinued 40 - Accepted New Job (Competitor) LOA Return Date 02 - Layoff 41 - Accepted New Job (Non-Competitor) MM/YY-Math/Year the employee 04 - Completion of Contract 44 - Personal Reasons is expected to return from leave of 06 - Reorganization/Surplus 45 - Quit Without Notice absence CI 07 - Leave of Absence Expiration 46 - Relocation 21 - Termination - Other 47 - Returned to School 22 - Unsatisfactory Performance
23 - Misconduct/Violation of Rules 48 - Dissatisfied w/Working Conditions 50 - Organization Transfer 30 - Normal Retirement 62 - Other Medical 31 - Early Retirement 70 - Military 80 - Death Leave of Absence (LOA) Reason Regular/Temporary Full-Time/Part-Time 06 - Family Obligations 11 - STD Insurance R - Regular F - Full-Time 12 - LTD Employee 03 - New Child Care 07 - Education T - Temporary P - Part-Time 04 - Personal 08 - Layoff With Pay 13 - LTD Insurance 10 - STD Employee 05 - Illness 14 - Layoff without pay Type Benefit Code E - Exempt Blank - Active Regular Full-Time P - Active Regular Full-Time N - Non-Exempt eligible for all Enron Benefits and "P" status eligible for Non-Qualified Plans only C2 T - All Part-Time and Temporaries eligible for Qualified Plans X - Not eligible for any Enron Benefits E - Active Regular Full-Time only if requirements met. and "L" status eligible for Retirement Only **Drug Test Indicator** C3 N - Not covered by DOT regulations P - Pipeline covered employee T - Motor carrier covered employee (truck driver) JOB ASSIGNMENT INFORMATION (SCREEN 004) Rate Code Pay Cycle Time Report Dept/Emp. Time Report - Pay Period Amount D - Department E - Employee - Semi Monthly P - Positive Time Reporting H - Hourly WI - Weekly E - Exception time reporting M1 - Monthly (Expatriates)
M2 - Monthly (Special Retirees) N - No Time Report (Liquids Commission Drivers) B1 - Bi-Weekly Shift Indicator Blank - Non Shift TH - GPG 10-Hour Shift GO - GPG Offshore Shift LE - Liquids Rotating 8-Hour Shift LT - Liquids 12-Hour Shift -F CT - Cogen 12-Hour Shift GT - GPG 12-Hour Shift GE - GPG Rotating 8-Hour Shift

### JOB PERFORMANCE INFORMATION (SCREEN 009)

	Increase Type	-		EC36936A0010106
C4	M - Merit P - Promotion R - Rate Structure C - Cost of Living D - Demotion	V - Developmental S - Step Rate T - Temp. Upgrade U - Return from Temp. Upgrade	O - Other H - Hierarchical Promotion K - Salary Decrease L - Return from Salary Decrease	

**DR** - Liquids Commmission Drivers